



COMMUNITY DEVELOPMENT DEPARTMENT
80 Columbia Avenue, Marysville, WA 98270
(360) 363-8100, (360) 651-5099 FAX

Process for Utility Service Outside the City Limits

Inside USA Boundary

Application Submittal:

1. A utility availability application form and all required supporting documents and fees must be submitted for review to the Land Development Section of the Community Development Department.
 - If the subject property is located adjacent to, or within two parcels of, the current City Limits a 10% annexation notice of intent must be filed with the Planning Department concurrent with submittal of this application.
 - If the subject property is located more than two parcels from the current City Limits then an Annexation Covenant must be filed with this application.
2. The application will be reviewed for completeness within 7 days from the date of submittal. If the application is found to be complete, the review process will begin. If the application is found to be incomplete, the applicant will be notified in writing as to the specific deficiencies required to complete the application.

Application Review:

1. The application will be reviewed for consistency with the criteria outlined in Section 14.32.040 (copy attached). If the application is found to be consistent with these criteria, then a Utility Availability Letter is issued.

If the City determines the request is inconsistent with these criteria, then the application will be denied.

Note: A utility availability letter is valid for 12 months, within which time the applicant must receive approval of construction plans and connect to the utility system. In the case of subdivisions (both formal plats and short plats), the applicant has 2 years to connect to the utility system.

2. If the applicant requests one of the following items, the application will be denied and the applicant will need to apply for a utility variance.
 - Sewer service without water.
 - Not covering the frontage of the subject parcel with utility lines.
 - Sewer service outside the USA boundary.

